

Salt Spring Island Conservancy

Policy Manual

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Subject: Confidentiality of Donor Information

Date Passed: June 19, 2008

The Salt Spring Island Conservancy is committed to protecting the privacy of the personal information of its donors, volunteers and other stakeholders. The Conservancy values the trust of those it deals with, and of the public, and recognizes that maintaining this trust requires transparency and accountability in the Conservancy's treatment of personal information that it receives.

The Conservancy commits to respecting a donor's right to anonymity, subject to the following necessary limitations:

1. Records, as required by Revenue Canada for charitable receipting purposes, are maintained by the Conservancy office.
2. The Conservancy will comply with any legal obligation to disclose the names of donors and the nature and value of their gifts as required by Revenue Canada.

The Conservancy advises prospective donors that their names, and the nature and amounts of their gifts, will be disclosed only as above, unless the donor and Conservancy agree otherwise (for example, for recognition purposes).